



tobiano

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## *Tobiano Golf Course*

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**Position Title:** Golf Shop Attendant

**Department(s):** Golf Operations

**Reports to:** Head Golf Professional

**Position Type:** Seasonal Position (April – October)

**Wage:** Starting at \$20 per hour

**Additional Benefits:** Uniform provided, Complimentary golf privileges (restrictions apply), Employee Discounts, Social Events

Tobiano Golf Course is located just 20 minutes west from Kamloops, BC, on the banks of Kamloops Lake. Tobiano is an 18-hole championship facility that is best known for its amazing views and spectacular playing conditions.

Tobiano Golf Course is looking for outgoing, engaging, service-oriented individuals to join our golf operations team. We work in a fast-paced industry that requires you to think on your feet, and problem solve daily. Tobiano Golf Course is looking for hard working individuals with excellent communication and organizational skills.

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### **Expectations**

- Provides professional, friendly, outgoing, and exceptional service to all guests.
- Work in a team atmosphere to accomplish the goals set forth by the organization.
- Regular communication with staff in all departments to ensure proper preparation for all guests.
- Communicating with all guests to ensure that they are made aware of all pertinent information on their day of play.
- Must have basic computer knowledge.

### **Role & Description**

- Managing all reservations, sales and payments through the POS system as trained
- Executing daily cash outs and reporting
- Extensive knowledge of all Golf Shop Inventory
- Providing sales assistance to all guests



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- Arrange and display golf shop inventory as necessary and directed
- Monitor, manage and maintain all power carts through GPS system on a daily basis as trained
- Extensive knowledge of all services the Golf Shop provides (rates, memberships, practice passes, events sign up, etc)
- Following up on inquiries from both members and guests
- Keeping the Golf Shop clean and tidy on a daily basis
- Working with the events coordinator to ensure proper execution of all events
- Providing assistance to outside services when necessary

### **Qualifications**

- Valid L drivers license
- Reliable means of transportation
- Minimum 1 year experience within the customer service industry
- Grade 12 High school diploma or equivalent
- Ability to work various shifts.
  - Days, evenings, weekends, and holidays.
- Ability to lift and maneuver objects that weigh upwards of 30lbs.
- WHIMIS Certificate.
- Golf knowledge is an asset but not required.

To apply please send your resume to Head Golf Professional, Shannon McGeady at [shannon@tobianogolf.com](mailto:shannon@tobianogolf.com).

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